

Wilkinson County Commission
June 20, 2006

The Wilkinson County Board of Commissioners met in a Regular Session at 9:00 a.m. on Tuesday, June 20, 2006 at the Wilkinson County Courthouse. The following Commissioners were present: C. L. Brooks Alfred Gibson, Dennis Holder, J.M. Howell, John Williams.

The following staff was present County Manager Laura Mathis, County Attorney Jon Helton, and Road Superintendent Anderson Ford.

The following visitors were present: Becky Langford, Charlie Palm, Jonathan Jackson, Leonard Owens, Rico Myrick, Lynberg Bentley, Quincy Simpson.

Chairman Holder called upon Commissioner Brooks to give the invocation.

I. Approval of Minutes.

Chairman Holder presented the minutes of the June 6, 2006 meeting. Copies of the minutes were distributed prior to the meeting. Upon motion of Commissioner Brooks and second by Commissioner Howell, the minutes were approved as prepared.

II. Recognition of Visitors

Chairman Holder recognized and welcomed all visitors to the meeting.

III. Old Business

1. **Status of 2005 Road Projects** Ms. Mathis stated that work has started on Nichols Farmer Road. Ms. Mathis also reported that the right of way acquisition for the Dent Road project is underway. Regarding the dusty conditions on Dent Road, Ms. Mathis reported that she along with Commissioner Howell, Road Superintendent Ford and Spence Basinger met with a vendor of a petroleum-based application to control dust on dirt roads. As estimate to do Dent Road is \$13,997.92 for the approximately 1.8 miles. Ms. Mathis stated that she is still researching the product in consultation with DOT. Ms. Mathis stated that a meeting with was held prior to the Commissioners meeting with the City of McIntyre and WKA regarding the long-term mining operation on Davis Cemetery Road. The shortest route to 441 is by use of the newly paved portions of Davis Cemetery Road. Ms. Mathis will work with the County Attorney on the form of an agreement with WKA to repair the road, including resurfacing.

2. **Proposal on Old Jail Renovations** Chairman Holder stated that the Board of Commissioners discussed the proposed renovations to the old jail at the last Commissioners meeting but no action was taken. In order for the project to be completed by the Courthouse contractor, a decision needs to be made. The project could be postponed, but the price would likely increase. Upon motion by Commissioner Brooks and second by Commissioner Gibson, the Wilkinson County Board of Commissioners approved the renovations to the old jail as propped. Commissioner Howell voting opposed.

IV. New Business

1. **Contract Award on Soil Vapor Extraction Unit** Chairman Holder called upon Ms. Mathis to present the report. Ms. Mathis stated that we received the following bids on the Soil Vapor Extraction Unit at the Hwy 57 site: SCS Field Services \$285,830, Tri Con Works LP \$268,800, Greenleaf Environmental \$237,032.50. Ms. Mathis stated that the County had adjusted the original bid with Greenleaf from \$283,145.50 to \$248,792.50. Rebidding the project resulted in a cost reduction (\$11,000 +/-). Ms. Mathis stated that Board approval of the contract with Greenleaf would be subject to Twiggs County Board of Commissioners approval of the contract. Ms. Mathis stated that by accepting this bid, Wilkinson County is committing \$82,906.24 towards the Soil Vapor Extraction Unit and 2007 contracts and Twiggs County is committing \$68,330.77. Upon motion by Commissioner Brooks and second by Commissioner Williams, the Wilkinson County Board of Commissioners unanimously approved the contract with Greenleaf Environmental and the 2007 expenditures. Commissioner Howell requested information on other landfills with soil vapor extraction units.

2. **Acceptance of Ivey Farms Road Chairman** Holder stated that the drainage has been corrected on Ivey Farms Road, which was the last remaining issue before it could be recommended for acceptance. Upon motion by Commissioner Brooks and second by Commissioner Gibson, the Wilkinson County Board of Commissioners unanimously approved the acceptance of Ivey Farms Road as a County Road subject to the proper document being filed.

3. **Resolution to Approve the FY 2007 5311 Transportation Program** Chairman Holder stated that the Board of Commissioners needs to approve the submission of a 5311 Application to DOT for the rural transit program. Upon motion by Commissioner Williams and second by Commissioner Howell, the Wilkinson County Board of Commissioners unanimously approved the submission of the application for the rural transit program to DOT.

4. **Safety Discount** A copy of the resolution was distributed prior to the meeting. Upon motion by Commissioner Williams and second by Commissioner Howell, the Wilkinson County Board of Commissioners unanimously approved the following resolution:

WHEREAS: The Wilkinson County Board of Commissioners desires to offer a safe work environment for its employees and the visiting public; and

WHEREAS: ACCG has developed to incentive programs to reward Wilkinson County for adopting a safety program;

BE IT HEREBY RESOLVED that the Wilkinson County Board of Commissioners hereby adopts the following policy regarding safety:

1. The Road Superintendent is designated as the Safety Coordinator, assisted by each Department Head and the County Manager in the event of an accident.
2. The Safety Coordinator will conduct or facilitate at least four safety/ accident review meetings annually.

3. The Safety Coordinator and/ or other County employees attend one LGRMS sponsored training in addition to the Safety Coordinator Training.
4. All County employees are covered by a Personnel Manual that will be reviewed with employees annually and will be updated as necessary.
5. The Wilkinson County Sheriff has a written policy manual on the operation of the LEC that will be reviewed with employees annually and will be updated as necessary.
6. The Wilkinson County Sheriff shall have both dispatchers and jailers on staff and their duties shall be separated.
7. Motor Vehicle Reports (driving records) will be obtained on all new employees before they are allowed to drive County vehicles and will be obtained on all current employees every three years.
8. The Wilkinson County Board of Commissioners adopted a revised Worker's Compensation Policy, which includes a return-to-work policy.
9. The Wilkinson County Board of Commissioners has posted a valid Panel of Physicians in prominent places in the work place and such information is reviewed with employees upon hiring.
10. New employees must complete the "Post Offer of Employment Medical Inquiry" form maintained in a separate file.
11. The Wilkinson County Board of Commissioners has adopted a drug-free work program through the Wilkinson County Substance Abuse Policy.
12. The Wilkinson County Board of Commissioners shall review the appropriate documentation for the safety discount annually and authorize the Chairman of the Board of Commissioners to execute the required verification.

BE IT HEREBY RESOLVED that the Board of Commissioners of Wilkinson County have acknowledge that they have read and fully support the requirements and activities of the ACCG-IRMA Loss Control and Safety Incentive Discount Program. Further, they members verify that the County has fully complied with all of the requirements of the ACCG-IRMA Loss Control and Safety Incentive Discount Program.

V. County Managers Report

1. **Criswell Road** Commissioner Williams requested that a meeting be arranged with Imerys, Howard Sheppard and the residents of Criswell Road in response to their letter to Howard Sheppard.

2. **Financial Report as of May 31, 2006** A financial statement as of May 31, 2006 was distributed prior to the meeting.

3. **Landfill Usage** Ms. Mathis reported on the Gordon and Ivey are the only two cities at present who are hauling their waste to the Wolf Creek Landfill under the terms of the Intergovernmental Agreement. Since this was the first full month under the new agreement, Ms. Mathis suggested waiting a couple of additional months before any action was taken with the Board of Education.

VI. Visitor Comments

Chairman Holder opened the floor to visitor comments, none were received.

VII. Executive Session

Chairman Holder stated that the Board of Commissioners needed to discuss a personnel matter in executive session. Upon motion by Commissioner Brooks and second by Commissioner Howell, the Wilkinson County Board of Commissioners unanimously voted to enter Executive Session. Road Superintendent Anderson Ford remained in the Executive Session.

Upon motion by Commissioner Brooks and second by Commissioner Williams, the Wilkinson County Board of Commissioners unanimously voted to leave Executive Session and re-enter Executive Session.

Chairman Holder stated that no action was taken during executive session. Upon motion by Commissioner Williams and second by Commissioner Gibson, the Wilkinson County Board of Commissioners voting unanimously to accept the proposed offer to settle the outstanding appeal held by Road Superintendent Anderson Ford.

Jonathan Jackson voiced his opposition to the inclusion of Mr. Ford in the Executive Session.

Upon motion by Commissioner Brooks and second by Commissioner Williams, the Wilkinson County Board of Commissioners voted to adjourn meeting.